



January 16, 2025

To: Backflow Prevention Assembly Testers (BPATs), Plumbers, Fireline Contractors, Irrigators and Customer Service Inspectors:

This letter serves to inform you of the new procedures and requirements for delivering Backflow Prevention Assembly Test Reports to the City of Rockwall. The City has partnered with SC Tracking Solutions LLC (SCTS), a web-based software tool used to track, catalog, and confirm the validity of testers, inspectors and inspections.

Announcements:

February 20, 2025 PROGRAM START: All existing and new Backflow Prevention Assembly Test Reports are required to be reported through the SCTS tool at www.sctrackingsolutions.com as of 12AM.

February 25, 2025 First notices go out to commercial properties whose Backflow Prevention Assembly tests are due and/or are past-due.

Registration:

1. To register for the first time, go to www.sctrackingsolutions.com and create a login. All Backflow Prevention Assembly Test and CSI Reports will be uploaded to this website.
2. Next, upload current company documentation, professional license(s), Texas Commission of Environmental Quality (TCEQ) BPAT license, liability insurance, gauge calibration reports, confined space and fire permits (if applicable), and driver's license. Please ensure all documents are current.
3. Allow 24 hours for SCTS to cross-check information with state databases and issue a password.

Once you have a password, you can upload Backflow Prevention Assembly Test Reports. A Customer Catalog Number is issued to every commercial property owner who receives the notice of compliance. Any missing reports that are due and/or past-due will be forwarded to the Service Center Program Representative for enforcement action as required.

SC Tracking Solutions Customer Service Phone #: 1-866-232-0174
SC Tracking Solutions Fax #: 1-866-410-1093
SC Tracking Solutions Email: cs@sctrackingsolutions.com

Required fees upon the completion of an inspection are as follows, please bid accordingly.

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| Backflow Report Install/Maintenance/Annual (Commercial) | \$11.95C Per Report, tax |
| Annual BPAT Registration (Paid on SCTS Site) | \$100 per year, per tester |
| BPAT Insurance | Not Currently Required |
| Confined Space Certification | Not Currently Required |

Sincerely,

Shon Bellak

City of Rockwall
 Water/Wastewater Manager